

Message Text

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ACTION MED-03

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E.O. 11652: N/A

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SUBJ: AEHA YTC: BUDGET DATA: NO. 5

REF: (A) BANGKOK 6931
(B) STATE 89451

1. AS NOTED IN QUOTE BUDGET DATA: NO. 3 UNQUOTE
EACH COUNSELOR, THE DIRECTOR OF OUT-CLIENT CARE
AND THE DIRECTOR OF DAY CARE OR THE DIRECTOR OF
IN-PATIENT CARE WOULD DEVOTE 18 HOURS TO NON-
COUNSELLING ACTIVITIES.

2. UNDER PLAN 1, WORKING HOURS FOR THE NIGHT
ATTENDANT WOULD BE 2400 TO 0800, 7 NIGHTS A WEEK.
COUNSELORS WOULD ALTERNATE DUTY TO COVER FROM 2100
TO 2400. ONE MORE COUNSELOR REQUIRED UNDER PLAN A
THAN UNDER PLAN B FOR THIS 21 HOURS OF DUTY.

3. EXCLUDING THE COUNSELOR REFERRED TO IN PARA. 2,
TWO COUNSELORS WOULD BE ASSIGNED TO IN-PATIENT OR
DAY-CARE SERVICES. IF 10 IN-PATIENTS WERE HANDLED
PER WEEK, 4 COUNSELORS WOULD BE REQUIRED. IT IS BELIEVED
SIX IS A MORE REALISTIC FIGURE THAN TEN, REQUIRING TWO
COUNSELORS TO HANDLE IN-PATIENT OR DAY-CARE RESPONSIBILITIES
BETWEEN 0800 AND 2100.

4. IF IT IS ASSUMED 10 DAY CARE OR IN-PATIENT CLIENTS
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AND 10 FAMILIES OF IN-PATIENT CLIENTS RECEIVE YTC

SERVICES EACH WEEK, TIME DEVOTED TO COUNSELLING WILL
BE AS FOLLOWS:

INDIVIDUAL	10 SESSIONS X 5 HOURS	50 HOURS
GROUP	10 SESSIONS X 2 HOURS	20 HOURS
FAMILY	10 SESSIONS X 4 HOURS	40 HOURS
TOTAL		110 HOURS

5. THE IN-PATIENT (PLAN A) OR DAY-CARE DIRECTOR
(PLAN B) AND THE COUNSELORS AT THE CENTER BETWEEN
0800 AND 2100 WOULD EACH HAVE 22 HOURS AVAILABLE PER
WEEK FOR COUNSELLING. STAFF REQUIRED TO HANDLE 110
HOURS OF COUNSELLING: DIRECTOR PLUS FOUR COUNSELORS.

6. IF IT IS ASSUMED THERE WILL BE 6 CLIENTS RECEIVING
IN-PATIENT OR DAY CARE SERVICES EACH WEEK, TIME REQUIRED
FOR COUNSELLING IS 60 PERCENT OF PARA 4 FIGURE OF 110 HOURS
OR 66 HOURS. STAFF REQUIRED TO HANDLE 66 HOURS OF
COUNSELLING: IN-PATIENT OR DAY-CARE DIRECTOR PLUS
TWO COUNSELORS.

7. IT SHOULD BE NOTED IN JUSTIFYING COUNSELOR AND
COUNSELOR IMMEDIATE SUPERVISOR POSITIONS, CERTAIN
ASSUMPTIONS HAVE BEEN MADE:

1. IN-PATIENT OR DAY-CARE DIRECTOR AND OUT-PATIENT
DIRECTOR WILL CARRY SAME CASE LOAD AS
COUNSELORS
2. THERE WILL BE NO ABSENCES ON SICK OR ANNUAL
LEAVE, NOR WILL THERE BE ANY VACANCIES
3. MORE THAN ONE COUNSELOR WILL NOT ATTEND ANY
COUNSELLING SESSION.

8. ASSUMPTIONS IN PARA 7 ARE NOT VALID AND VOLUNTARY
OVERTIME WILL BE REQUIRED TO PROVIDE REQUIRED COVERAGE.
THIS, OF COURSE, IS IN ADDITION TO VOLUNTARY OVERTIME
RESULTING FROM REQUEST OF FIVE AND NOT SIX OUT-PATIENT
COUNSELORS.

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